

Southfield Apartments Application for Rental



<u>For Office Use</u>	Application Date _____	Address Deposited On _____	MGR INITIALS _____
Move In Date _____	Lease Term _____	Rental Rate _____	Rent Concession _____
App Fee _____	Security Deposit _____	Admin Fee _____	Pet Fee _____

Applicant's Name _____ Date of Birth _____ SS# _____
First M.I. Last

Drivers License No. & State _____ Martial Status Sin Mar Div Sep Wid

Spouse Name _____ Date of Birth _____ SS# _____
First M.I. Last

Drivers License No. & State _____

<u>All other persons who will occupy Apartment</u>	<u>Relationship</u>	<u>Date of Birth</u>	<u>Student</u>	<u>Employed</u>
1. _____			<input type="checkbox"/>	<input type="checkbox"/>
2. _____			<input type="checkbox"/>	<input type="checkbox"/>

Present Address _____
Street Apt # City State Zip

Dates: From-To _____ Monthly Payment _____ Hm. Phone # _____

Present Landlord/Resident Manager/Mortgage Co. _____ Phone _____ Rent / Own (Circle)

Reason for Moving _____ Moving From: Apt / Condo / Home / Townhouse / Other (Circle)

Previous Address _____
Street Apt # City State Zip

Dates: From-To _____ Monthly Payment _____

Previous Landlord/Manager/Mortgage Co. _____ Phone _____ Rent / Own (Circle)

Have you, or your spouse ever been evicted for any leased premises? _____ If yes, Explain _____

RENTAL

Present Employer _____ Position _____

Business Address _____ Phone # _____
Street City St. Zip

Supervisor or H.R. Representative _____ Dates of Employment _____

EMPLOYMENT

Previous Employer _____ Position _____

Business Address _____ Phone # _____
Street City St. Zip

Supervisor or H.R. Representative _____ Dates of Employment _____

Spouse's Employer _____ Position _____

Business Address _____ Phone # _____
Street City St. Zip

Supervisor or H.R. Representative _____ Employed Since _____

Spouse's Previous Employer _____ Position _____

Business Address _____ Phone # _____
Street City St. Zip

Supervisor of H.R. Representative _____ Dates of Employment _____

Total Anticipated income form date of move-in through the next 12 month
 Annual Salary (Including Tips, Commissions, Bonuses, and Overtime) \$ _____

Annual Salary Spouse (Including Tips, Commissions, Bonuses, and Overtime) \$ _____

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Other Income Includes: Alimony, child support, parental support, aid to dependent children, welfare, unemployment, social security, annuities, insurance policies, retirement benefits, pensions, and other regular periodic payments. If you have any questions please consult personnel for assistance.

Source of Other Income	Yearly Gross Amount	Contact	Phone
1) _____	\$ _____	_____	_____
2) _____	\$ _____	_____	_____

BANK INFORMATION:

Asset Type	Bank/Savings & Loan/Credit Union	Average Monthly Balance	OFFICE USE ONLY
			Yearly \$ Received Asset
1.)			
Checking Account _____	_____	_____	_____
Savings Account _____	_____	_____	_____
Other _____	_____	_____	_____
2.)			
Checking Account _____	_____	_____	_____
Savings Account _____	_____	_____	_____
Other _____	_____	_____	_____

Emergency Contact Name _____ Relationship _____
 Address _____ Phone # _____

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Year, Make, & Model _____ Color _____ License No. & State _____
 Year, Make, & Model _____ Color _____ License No. & State _____
 Condition of Vehicles _____ All vehicles must be in good working order.

Do you own any Pets? _____ If So, How Many? _____ Breed _____ Weight _____ Age _____

Have you, or your spouse ever been convicted of a felony? Yes No If yes explain _____
 I Certify that I was referred to this community by: _____

Applicant has submitted the sum of \$ _____ which is a non-refundable payment for a credit check and procession charge of this application. Such sum is not a rental payment or security deposit. This amount will be retained by management to cover the cost of processing application as furnished by the applicant; any false information will constitute grounds for rejection of application. I agree to pay the administration fee of \$ _____, which will be refunded to me in full if this application is not approved and accepted. Once approved, if I fail to take possession of the apartment, the administration fee will be forfeited. Upon acceptance and approval of this application, I agree to execute a lease agreement before possession is delivered and to pay the security deposit \$ _____ and other move-in costs.

I certify that the facts set forth in this application for rental are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I understand that a knowing and willful false statement on this application is grounds for rejection by the rental manager. It is understood that the Application is a part of the Lease and Resident hereby affirms that the statements and information contained in the Application are true and correct and that the Resident's authority to the Landlord to obtain credit information through the use of a Credit Reporting Agency, including, but not limited to the obtaining of a Consumer Credit Report on the Resident is a continuing right agreed upon by the Resident, including, but not limited to credit verification skip tracing, or the collection of any delinquent accounts which the Resident may maintain with the Landlord. The nature and scope of the investigation requested may include information obtained through personal interviews concerning residence verification, number of occupants, employment, occupation, habits reputation and mode of living. I agree to submit to Lessor a valid photo identification (such as a state driver's license) which will be photocopied and made a part of the application.

Signature

Date

Spouse Signature

Date

